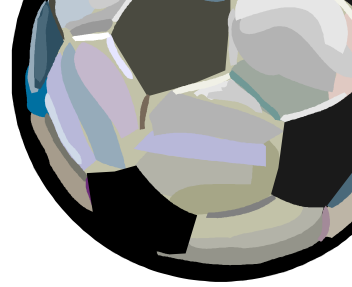




City of Mesquite  
Recreation and Parks Department  
100 West Old Mill Road  
Mesquite NV 89027  
Phone: 702-346-8732  
Fax: 702-346-8678



## SPORTS & EVENT COMPLEX (SEC) / OTHER SPORTS FIELD REQUEST

Tournament Date(s): \_\_\_\_\_

Organization Name: \_\_\_\_\_

Tournament Director: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### **Please Circle Requested Fields**

Sports & Event Complex Fields      #1    #2    #3    (synthetic)

Sports & Event Complex Fields      # 4    #5    (natural) \*The availability for fields 4 & 5 may be limited

Recreation Center Field      #1

Recreation Synthetic Field: #1    (6 v 6 field)

Woodbury Field:      #1

There is a \$100.00 per tournament set-up fee (**non-refundable**) due with **each** reservation form.

### **It is the tournament/event director's responsibility to**

- Keep all restrooms clean and stocked with supplies during your event.
- Keep all areas clean of debris
- Keep all trash receptacles emptied and re-lined.

All cleaning supplies and can liners will be supplied by the City of Mesquite Recreation and Parks Department.

**For Returning Directors:** Corresponding dates from previous years will be made available to you until January 1. Following this date, if application and fee is not received, those dates will be made available to anyone on a first come, first serve basis.

The City of Mesquite Recreation and Parks Department will send out an e-mail requesting tournament information that **must be turned in 7 days** before your tournament/event for scheduling purposes. (It is vital that this information is received in a timely manner)

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### **OFFICE USE ONLY**

Fee Due: **\$100.00**      Fee Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

(All Sports Field Reservations subject to Recreation and Parks Department Approval)

Revised 01-10-11

**SET-UP FEE MUST BE INCLUDED WITH THE APPLICATION FOR EACH SCHEDULED TOURNAMENT**

## **SPORTS & EVENT COMPLEX RESERVATION FEES**

**Regular Day (7:00am to 11:00pm)**

**\$150.00 per field per day**

Includes lights, scoreboards, field prep and concession stand (scorekeeper not provided)

**After Hours Fee:**

**\$50 per hour**

<b>INSURANCE INFORMATION MUST BE SUBMITTED NO LATER THAN 2 (TWO) WEEKS BEFORE THE TOURNAMENT TO THE RECREATION AND PARKS DEPARTMENT.</b>
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- Conditions:
1. Applicant agrees to abide by all rules and regulations of the facility.
  2. \$25.00 fee for returned checks.
  3. Any activities or special arrangements not specifically authorized on this application are prohibited.
  4. Set-up fee must be paid when scheduled; all other fees must be paid within 30 days of invoice.
  5. No glass containers allowed in any park or recreation facilities.
  6. Tournament schedules must be submitted 7 days in advance.
  7. No vehicles are allowed in any park facility.
  8. **Water only** on synthetic fields.

### **OTHER REQUIREMENTS:**

**INSURANCE:** The City of Mesquite does not provide insurance coverage. Contact your local agent.  
Policy must state the following:

\_\_\_\_\_ This insurance policy will not be canceled without thirty (30) days prior written notice to the City of Mesquite.

\_\_\_\_\_ The City of Mesquite is not liable for the payment of any premium or assessment on this policy.

\_\_\_\_\_ The City of Mesquite is named as additionally insured and/or certificate holder.

\_\_\_\_\_ Name and date(s) of events being covered.

\_\_\_\_\_ GENERAL LIABILITY: Policy showing limits of \$1,000,000 comprehensive general liability insurance, and \$50,000 damage to property.

\_\_\_\_\_ PRODUCTS LIABILITY INSURANCE ENDORSEMENT: (Food or beverage sold or given away).

\_\_\_\_\_ Host Liquor Liability Endorsement.

\_\_\_\_\_ Liquor Liability Insurance Endorsement (Alcoholic beverage sold or given away).

Other: \_\_\_\_\_